

**TRAINING ON
AFRC NON-PIE
INSPECTION
FINDINGS ('23 – '24)
(ENROLL BY SEP 5)**



REGISTRATION

1. Arrange Payment by:

1) FPS Mobile: 6015-7080, or

2) By Transfer:

Bank Code: 948

Bank Name: Alipay Financial Service (HK) Limited

Account Number: 106395433218

Account Name: Cheng Roger Chiu Leung

3. Email / Whatsapp Payment slip to:

Email: Services@eqcadvisory.com, or

Whatsapp: 9543-3218



PRICE

Online Training:

Existing Client: HK\$800*

New Client: HK\$1,000

- Watch Online Webinar anytime for 1 month
- Training Deck provided
- Illustrative audit documentation provided

* Includes attendees of past paid webinars

Training in Office:

HK\$18,000 for 2 Sessions / HK\$12,000 for 1 session

- Watch Online Webinar anytime for 3 months
- Training Deck provided
- Illustrative audit documentation provided
- In-person Q&A Session in Cant. / Eng. / Putonghua
- For engagement of 2 sessions, 2 elective topics allowed for the second training session



5 REASONS FOR TRAINING:

1. Justification for smaller audit teams
2. Requirement for Professional Accountants and TCSP's
3. Justification for acceptance of certain clients
4. Obtain pro-forma templates to provide more guidance
5. Develop a strong culture on audit quality with a Management-Led tone-at-the-top.



Training Topics

- 1. Inspection Process - Step-by-Step**
- 2. Preparation Documents**
- 3. SQM – Common Findings**
- 4. AMCI – Common Findings**
- 5. Engagements – Common Findings**
- 6. Root Cause Analyses**
- 7. Remedial Action Plans**



1. INSPECTION STEP-BY-STEP

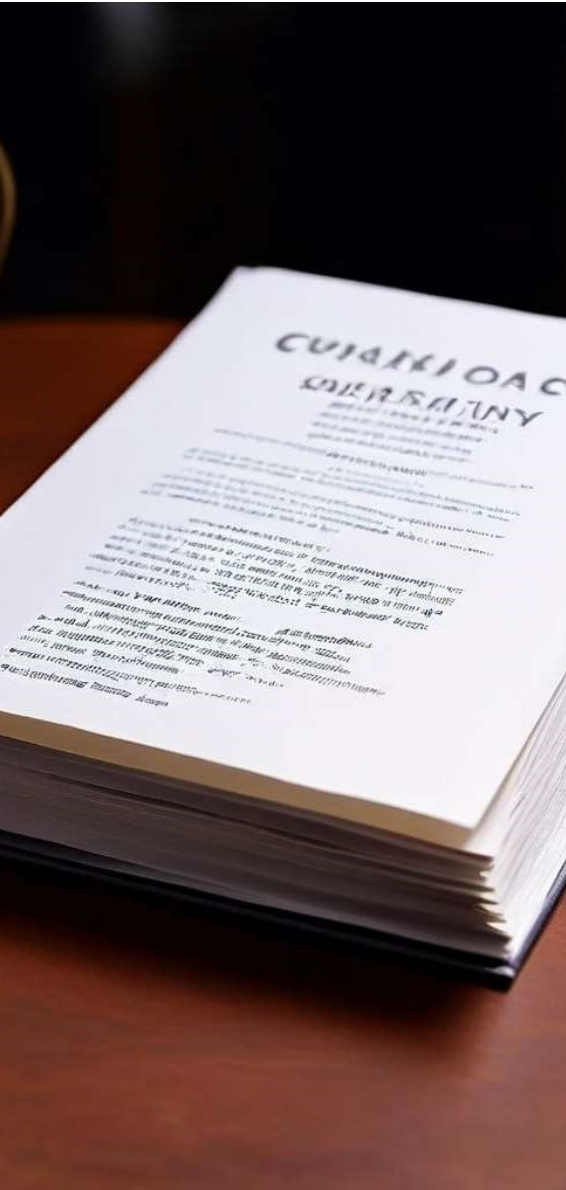
- **Learn the new AFRC Inspection process**
- **Timeline from Start to Finish**
- **Obtain AFRC Forms required for submission**
- **What to Expect in:**
 - **Opening Meeting**
 - **During on-site inspection**
 - **Queries**
 - **Exit Meeting**
 - **Responses to Draft / Final Inspection Reports**



2. PREPARATION DOCUMENTS

- **Background Information about the Practice**
- **System of Quality Management Documents**
 - **Forms to complete**
 - **External Monitoring Review Reports**
 - **Other supporting documents**
- **AML / CTF Documents**
- **Which Engagements to Focus on**
- **AFRC Forms on Firm-Wide Policies**
- **AFRC Forms on Engagement Submissions**





3. SQM – COMMON FINDINGS

- **How to deal with Long-Association Audit Clients**
- **Definition of Network firms and safeguards for Affiliated Company Secretarial firms and consulting companies**
- **Quality Risks and Responses specific to the Practice**
- **Learn to demonstrate a Practitioner-led culture of quality audits and justify for adequacy of audit employees**



4. AMCI – COMMON FINDINGS

- **New AML / CTF Manual – Key Updates**
- **What KYC Procedures are Must-Do**
- **When to perform Sanction Screening procedures**
- **Definition of key management personnel**

5. ENGAGEMENT – COMMON FINDINGS

- **Do Inspectors review the whole file?**
- **Areas of Focus in inspections**
- **Auditing Revenues – Cut-off, Extent of Sample Size, Coverage, Point of Recognition**
- **Scope of work on Journal entries**
- **What is IPE? What audit procedures are required?**
- **How to evaluate key assumptions used in valuation reports?**



6. ROOT CAUSE ANALYSIS

- **Each practice unit has to prepare a root cause analysis before the end of an inspection**
- **What root causes are “safe”**
- **Systematic / Isolated issues**
- **How to arrive at a safe root cause?**
- **Backwards thinking – start from the remedial action**





7. REMEDIAL ACTION PLANS

- **What are possible remedial actions?**
- **Types of remedial actions that require minimal ongoing monitoring by the AFRC**
- **Ideal timeline of remedial action plans**
- **Supporting documentation to demonstrate effective implementation of action plans**
- **How to give comfort on adequacy of remedial actions**